



English courses for the Oil and Gas Industry

The Oxford 'English for Careers in Oil and Gas' course is very authentic covering practical language for both downstream and upstream activities; from safety issues to project management; geophysical tests to risk management and environmental hazard containment.

The course is especially suitable for anyone with an elementary background in English or with a better knowledge of the language but a need for some familiarization of the terminology of the oil and gas industry.

Successful course completion will provide anyone with skills in:

- speaking knowledgeably about the industry in interviews.
- undertaking practical communication tasks such as 'tool talk' from the rig Safety Officer.
- writing letters of application.
- completing work cards and maintenance reports.
- describing safety instructions and specialized equipment.
- writing job descriptions for most jobs within the industry.
- describing various types of oil platforms, refineries and distribution networks.
- understanding workshop practice and more.

Course Outline:

Two books are covered within the course each requiring 30-40 contact hours with some extra time allowed for testing and revision. A fair total estimate would be 70 teaching hours to cover both books.

The course is divided into two parts each consisting of 15 work units and involves:

- frequent role play.
- information-gap language activities.
- practice of the four skills: reading, writing, listening and speaking.
- grammar and group work.
- regular unit by unit testing.
- project work activities using the internet.



We promise a fun, practical approach to the topics to give students an overview of the industry together with general language practice and some specialist knowledge.

Companies get HRDA subsidy.

David Green English Language Institute has an established name for providing both quality of teaching and for paying individual attention to students.

The Institute has been welcoming students for over 27 years now.

By continuous development of our own personal and professional skills, we aim to create the best possible learning opportunities for every one of our students.

We work with qualified enthusiastic and experienced teachers who are British, American or British-trained local teachers. They are all graduates with recognized EFL (English as a Foreign Language) qualifications.



Please visit our site:
www.english-in-cyprus.com



A course that you'll enjoy!

This is an exciting English language course involving role-play and real-life texts written or spoken by successful UK business people.

There are grammar workshop units but most importantly language games and information gap activities to bring learning to life.

Most students attending the course will be working adults or graduate recruits who intend to improve their English within a business context.

The Cambridge Business Benchmark course gives upper-intermediate students practice for the internationally recognized Cambridge ESOL BEC Vantage examination at level (B2).

This is at the same standard as the more well-known Cambridge FCE examination.

Whether you decide to take the examination or not, this is learning that is both fun and challenging.

The course promises to provide you with skills in:

- **staff development and training**
- **writing job descriptions**
- **writing e-mails of enquiry**
- **telephone answering skills**
- **how to promote a brand**
- **developing and launching a product**
- **setting up a stand at a trade fair/exhibition**
- **negotiating a deal**
- **buying into a franchise**
- **financing a start-up company**
- **conference negotiations**
- **holding meetings**
- **off-shoring**
- **outsourcing**
- **relocating an office**
- **gaining customer loyalty**
- **communicating with clients**

The course is subsidized for groups from companies by the HRDA.

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